

CURRICULUM VITAE



PERSONAL INFORMATION

| | |
|----------------|--|
| Name | Ditta Dolejsiova |
| Telephone | +55 21 98146 4716 (Brazil), + 421 904 566 545 (Slovakia) |
| E-mail | ditta.dolejsiova@gmail.com |
| Skype | ddditta |
| Nationality | Slovak |
| Marital Status | Single |
| Date of birth | 24/03/1977 |
| Place of birth | Bratislava, Slovakia |

WORK EXPERIENCE

- Dates (from – to)
- Name and address of employer
 - Type of business or sector
 - Occupation or position held
- Main activities and responsibilities

From April 2008 until present

University of Youth (UNIJUV) www.universidadedajuventude.org.br

Non governmental organisation

General Director – since 2010

Senior Consultant – since 2008

- Organisational management, strategy development, fundraising and capacity building.
- Development of online learning courses on youth policy, active citizenship, employability among others www.universidadedajuventude.org.br/virtual, www.tvjoaomangabeira.com.br/uj.
- Programme evaluation of Casa de Passagem for Christian Aid and Comic Relief.
- Training of civil servants and youth leaders in youth policy and youth programme development.
- Capacity building and local development project Youth and Active Citizenship, awarded for excellence in coordination, partnership and innovation by the North-South Centre of the Council of Europe.
- Workshops on youth information services in several locations of Brazil.
- Training of educators and teachers on non formal education and youth work.
- Training of school managers on how to implement non formal education projects within the school context.
- Development of the Youth Information Portal targetted at Brazilian youth www.infojovem.org.br.
- Development of the Virtual World Youth Congress for Rio+20 events (2012) and coordination of the 6th World Youth Congress together with Peacechild International.
- Coordination of a Youth Employment Agency www.agenciaempregojuvem.org project in cooperation with Instituto Empreender, Microsoft and SEBRAE (2013 - 2014).
- Executive Coordination of the Office of Support to Cultural Agents, leading a team of 30 collaborators, includes management and reporting, in cooperation with Raizes da Tradição and the State Secretary of Culture (2014).

- Dates (from – to)
- Name and address of employer
- Type of business or sector
- Main activities and responsibilities

Since 2000 till present

Consultancy for international agencies, educational foundations, NGOs, and business.

Consultancy in the area of research, training, policy evaluation, non formal education, intercultural learning, participation and citizenship, gender, conflict transformation, youth policy and youth work, training and capacity building.

- UNESCO (www.unesco.org) in partnership with the National Secretary of Youth, Federal Government of Brazil – development of the Monitoring and Evaluation System of the National Plan of Youth (2014).
- The Network University (www.netuni.nl) in partnership with the North-South Centre of the Council of Europe (www.nscentre.org) – development, implementation and facilitation of the online course on Global Education – Democratic Citizenship Dimension (2014).
- UNDP Brazil – Consultancy on the development of a Latin American Youth Observatory, in cooperation with the National Secretary of Youth, Federal Government of Brazil and the Ibero-american Youth Organisation - OIJ (2013).
- UNV HQ Bonn (www.unv.org) - support to the development of the UNV Youth Strategy, the Youth Volunteering Modality and a Policy Paper on Youth United Nations Volunteering, in cooperation with the Incontro Consultancy (2012).
- UNDP HQ New York (www.undp.org) - support to the development and drafting of the UNDP Global Strategy on Youth (2012).
- UNDP Brazil – Consultancy on the development, monitoring and evaluation of the Rio+20 Volunteer Programme implemented together with the Ministry of Foreign Affairs of the Federal Government for 1700 volunteers (2012). Involves conceptual development, preparation of the documentation in relation to the programme, training of educators, monitoring and evaluation of the volunteer training and work throughout the event of Rio+20.
- North-South Centre of the Council of Europe (www.nscentre.org) Consultancy and support to the preparation of the 2nd European Congress on Global Education (2012). Involves facilitation of the development process among the key stakeholders and editing of the concept paper, programme, and other related documents, methodology development, evaluation report on the situation of global education in the new EU member countries, support and reporting of the event.
- FGV Projetos (<http://www.fgv.br/fgvprojetos/>) Long-term consultancy on Youth Policy development for the Municipality of Rio de Janeiro (2010 – 2011). Involved formulation of youth policy, establishment and facilitation of the Inter-secretarial Committee on Youth, Strategic youth programme development, Fundraising strategy development, Mapping of youth programmes within the federal and state government, Mapping of formal and informal locations where young people meet within the Municipality, secondary data research on the situation of young people in the city of Rio de Janeiro, conceptualization and realization of a technical, national and International seminars on youth, among other related products, conceptualisation and editing of the Magazine Revista Juventude Carioca.
- The Network University (www.netuni.nl) in partnership with the North-South Centre of the Council of Europe (www.nscentre.org) – development, implementation and facilitation of the online course on Global Education – Human Rights Dimension (<http://hrc.netuni.nl/>) (2009 - 2011) and development, writing and facilitation of the Global Education – Intercultural Dimension online course (<http://icd.netuni.nl/>) (2011 - 2012).
- EYCA (www.eyca.org) – contribution to the development of the Transforming Youth Information Trafo 2.0 project and its follow-up, training of young journalists (2009).
- War Child (<http://www.warchild.nl/>) – support to the development of the Network of Young People Affected by Armed Conflict (2009), facilitation of the process of strategic planning and communication plan development.
- Roma Educational Fund (<http://romaeducationfund.hu/>)– support to background research for the development of the Roma Alumni (2009).
- Universidade da Juventude (www.universidadedajuventude.org.br) consultancy in project development in the field of youth information services (2008).
- Universidade da Juventude (www.universidadedajuventude.org.br) in cooperation with Fundação João Mangabeira (www.fjmangabeira.org.br) - Online Learning Course on Youth Policy for Development, for civil servants responsible for youth and youth leaders, a 6 week long course, with face-to-face introductory and closing workshops, development of a pilot, followed by 10 regional courses in the North-East of Brazil (2007 - 2008).
- UNFPA (www.unfpa.org) - Research on youth policy, gender, social rights, sexual and reproductive health, in the priority countries of Estonia, Georgia, Kosovo, Kyrgystan, Macedonia, Poland, Romania, Serbia (2007).

- UNFPA (www.unfpa.org) - Research on youth policy, gender, social rights, sexual and reproductive health, in the priority countries of Albania, Armenia, Bosnia and Hercegovina, Bulgaria, Turkey, Ukraine, Uzbekistan (2006).
- Methodological Centre in Prešov, workshop on Global Education and MDGs in the context of Slovak Primary School curriculum development, as part of the Regional Seminar on Global Education for methodologists and educationalists, Poprad, Slovakia (2006).
- Comenius University, Pedagogical Faculty in Bratislava, workshop on Global Education for Professors, Introduction to the University Script on Global Education (2007).
- Fundação João Mangabeira (www.fjmangabeira.org.br) - a 2-day workshop on Gender Mainstreaming and developing gender strategies for the Secretary of Promotion of Equality of Women, Brasilia (2007).
- UNDP Brazil (www.pnud.org.br) - a 2-day workshop on Gender Mainstreaming for UN Volunteers in Salvador, Bahia (2006).
- Universidade da Juventude (www.universidadedajuventude.org.br), workshops on Youth Policy in Europe, Fortaleza, Brazil (2006).
- Comenius University, Pedagogical Faculty in Bratislava, workshop on Global Education for Professors, consultancy on curriculum development on Global Education (2006).
- UNOY Peacebuilders (www.unoy.org) - consultancy on youth networking, peacebuilding and organisational change (2006).
- Gotcha Campaign (www.gotchacampaign.org) steering and implementation of the campaign including research, training and publication of a handbook for the Naturefriends movement, 2004.
- SALTO (www.salto.net) training course focused on issues of social rights, social inclusion, conflict transformation and cultural diversity - expert input, 2004.
- Short training courses on intercultural learning for Prudential Consulting Netherlands, 2003.
- Co-ordinator and conceptual development of Jewrope.com, an Internet portal site targeted at the Jewish youth and Jewish community life in Central and Eastern Europe, 2001 - 2002.
- Students Forum 2000 (www.sforum.net) - coordination and training in a one-year Long Term Training Course for projects with a global dimension, 2000.
- Forum 2000 Foundation (www.forum2000.cz) - logistical support and programme assistant, 2000.

• Dates (from – to)

- Name and address of employer
 - Type of business or sector
 - Occupation or position held
- Main activities and responsibilities

October 2007 till March 2008

Secretary of Youth and Employment, State Government of Pernambuco, Brazil

Governmental agency responsible for youth policy development and implementation.

Senior consultant

Responsibilities include:

- Contribution to the development of a Long-term Youth Strategy Plan for Pernambuco based on consultation processes within the different regions of the State of Pernambuco, involving the civil society, the public sector and direct consultations with young people.
- Development of the Strategic and Operational Plan of Activities of the Secretary of Youth and Employment for the year 2008.
- Setting up of the Inter-departmental Governmental Committee on Youth, presided by the State Governor.
- Development of the basis for Youth Research and Youth Policy Indicators, as a basis for youth policy evaluation.
- Development of the basis for Youth Information Policy in the State of Pernambuco.
- Facilitation of a Study Visit on Youth Policy of the Secretary of Youth and Employment to Spain.

• Dates (from – to)

- Name and address of employer
 - Type of business or sector
 - Occupation or position held
- Main activities and responsibilities

July 2002 till March 2007

The Network University, Nijenburg 2a, Amsterdam, The Netherlands
(www.netuni.nl)

Non-profit organisation providing capacity building, training, e-learning and e-learning assessment, action research for intergovernmental organisations, development agencies, governmental and non-governmental organisation, institutions, business and other civil society actors.

Programme manager, coordinator, researcher, educator and content developer.

Responsibilities included:

- Consultancy for War Child Holland Foundation (www.warchild.nl), November 2006 –

March 2007, coordination of a research on Peacebuilding with children and youth in war-affected areas; development and formulation of the State of the Art on Peacebuilding with Children and Youth in War-Affected Areas'.

- Programme management, curriculum and content development and training implementation: Award winning 'Youth Transforming Conflict ONLINE Training Course' targeted at West Africa, Virtual Summer School on Conflict Transformation - 2004, Conflict Transformation Skills for African Diaspora in the Netherlands training course 2005.
- Research in the field of conflict transformation and peace education, with a focus on the role and rights of young people and women in conflict, youth action in conflict and the role and rights of young people and women in post-conflict development. Consultancy and projects assessment in the field of education and social action with a focus on issues of civil society, developmental and humanitarian work, human rights, gender, global education, conflict transformation and post-conflict development, sustainable development, and e-learning.
- Development and facilitation of online training courses, online debates and moderating of virtual communities (development of the online training course on 'How to make and facilitate an online training course', facilitation of the online training course on 'Gender Mainstreaming', 'Gender and Conflict Transformation', 'Moderating Virtual Communities', moderating of various e-debates on community development, human rights, gender, conflict transformation).
- Capacity building, training, mentoring and coaching for community leaders, civil servants, social workers, youth workers (in the field of conflict transformation, gender, gender and conflict, youth and conflict, training of trainers).
- Evaluation and monitoring of Latin American Online Education Centres of Excellence and networking infrastructures for German Inwent, assessment and report writing.
- Course curriculum design and conceptual development of educational material and activities (Development of a CD ROM DEMO for UNICEF Headquarters on 'Dilemmas and Opportunities of Humanitarian Action in Complex Emergencies'; Content development for an educational CD ROM on global education called 'Planet, Prosperity and Peace' for United World Colleges; Conceptual development of a 'Capacity Building Online Training Programme on Conflict Transformation' for Inwent Germany).

• Dates (from – to)

- Name and address of employer
 - Type of business or sector

• Occupation or position held

- Main activities and responsibilities

September 2004 – November 2005

The North-South Centre of the Council of Europe, Lisbon, Portugal (www.nscentre.org).

Inter-governmental co-operation, policy development and assessment in the global education sectors, including human rights education; research, civil society development and capacity-building.

Coordination of the Programme for Strengthening Global Development Education in the Czech Republic, Hungary, Poland and Slovakia.

Responsibilities:

- Coordination of the Programme.
- Developing and maintenance of partnerships with donors and partner institutions, including governments, parliamentarians, local and regional authorities, and civil society.
- Support, liaison and reporting to the governments, non-governmental organisations and other partner institutions.
- Assessment and analysis of the situation of Global Education, including human rights education in the countries involved and report writing.
- Facilitation of the national consultation processes with governmental, non-governmental and local authorities leading to the development of national strategies and action plans on global education in formal and non formal education sectors.
- Capacity building and training of both governmental and non-governmental actors in issues related to global education.
- Organisation, management and capacity building activities (National Funding Mechanisms, Pilot Projects, Regional cooperation).
- Financial reporting, Team leadership and administration.

• Dates (from – to)

- Name and address of employer

• Type of business or sector

Since 2000 till present

Directorate of Youth and Sport, Council of Europe, Strasbourg, France (www.coe.int/youth).

Inter-governmental co-operation, policy development and policy making in the education and youth sectors, non-formal education (policy development, research, civic and political education), training and civil society development and capacity building.

- Occupation or position held
- Main activities and responsibilities

External consultant in various fields of work with a thematic focus on non formal education, youth policies, youth work, conflict transformation, participation and citizenship, human rights education, social inclusion, intercultural learning, anti-racism and gender mainstreaming.

- Since 2000 member of the Pool of Trainers of the Youth Directorate of the Council of Europe.
- Quality control of the Slovak translation of Compassito (2012).
- Proof reader in relation to quality control of the Slovak language translation of the Council of Europe “Compass – a Manual on Human Rights Education with Young People” (2007).
- Chief editor of the Council of Europe Publication on Young People and Active European Citizenship (2007 - 2009).
- Design, implementation and evaluation of training courses on conflict transformation (trainer in the two-week Conflict Transformation Training Courses for the Directorate Youth and Sport of the Council of Europe in 2002 and 2005), development and implementation of the Forum on Conflict Transformation – a consultative expert meeting (2006).
- Training, educational support and expert inputs on conflict transformation, reconciliation, mediation, gender, social inclusion, leadership, religion, citizenship and participation and other related themes during study sessions and other events (Study session on ‘Reconciliation as means for sustainable peace’, 2004; Youth, Globalisation and Europe event, 2004, study visits to projects in process of implementation as part of the Long Term Training Course on Intercultural Learning, and so on).
- Youth policy assessment – research, monitoring of the situation of children and young people, the protection of their rights and opportunities applying them. This involves a more general review of the state structures and services, youth organisations structures, education, training and employment policy, health, housing, social protection, family policy and child welfare, leisure and culture, youth justice, military service, and key issues of youth policy – participation and citizenship, social inclusion, youth information services, minority rights, safety and social protection, equal opportunities, gender, youth research and training (International Youth Policy Review Cyprus, 2004; International Youth Policy Review Armenia 2005).
- Participation in youth research network – sharing of youth research documentations and publications, discussion of the current research questions and direction in this field.
- Convenor of the Research Seminar on Young People and Active European Citizenship in cooperation with the Partnership of the European Commission and the Council of Europe (2006).
- Publication work – article writing on Youth Political Participation (2002), contribution to the Educational Guide during the Campaign for Diversity, Participation and Human Rights on the theme of Religion (2006).

EDUCATION AND TRAINING

- Dates (from – to)
- Name and type of organisation
- Principal subjects
- Title of qualification awarded

September 2000 – July 2002

International School for Humanities and Social Sciences, University of Amsterdam, The Netherlands.

International Relations, Political Economy, Development Studies, Public Policy

Master of Arts in International Relations (Thesis Presented: The Impact of European Youth Policies on the countries in Transition, Study Cases: the Czech Republic and Slovakia.)

- Dates (from – to)
- Name and type of organisation
- Principal subjects

September 1999 – July 2000

Faculty of International Relations, University of Economics, Prague, The Czech Republic
International Politics and Diplomacy (Major) and European Economic Integration (Minor) - Master of Arts studies

- Dates (from – to)
- Name and type of organisation
- Principal subjects
- Title of qualification awarded

September 1996 – July 1999

Faculty of International Relations, University of Economics, Prague, The Czech Republic
International Relations, Theory of Economy, Political Science, Marketing and Management
Bachelor of Arts in International Economic Relations

- Dates (from – to)
- Name and type of organisation
- Principal subjects
- Title of qualification awarded

September 1991 – June 1996

Lycée Bilingue Franco-Slovaque, Gymnazium Metodova, Bratislava
Scientific orientation
Baccalaureat

| | |
|--|--|
| MOTHER TONGUE | SLOVAK |
| OTHER LANGUAGES | |
| English | Reading: Excellent; Writing: Excellent; Speaking: Excellent |
| French | Reading: Excellent; Writing: Excellent; Speaking: Excellent |
| Czech | Reading: Excellent; Writing: Excellent; Speaking: Excellent |
| Portuguese | Reading: Excellent; Writing: Excellent; Speaking: Excellent |
| Spanish | Reading: Excellent; Writing: Good; Speaking: Very Good |
| Russian | Reading: Good; Writing: N/A; Speaking: Basic |
| Dutch | Reading: Basic; Writing: N/A; Speaking: N/A |
| SOCIAL AND ORGANISATIONAL SKILLS AND COMPETENCES | <p>Networking Skills</p> <p>P.R. Skills</p> <p>Intercultural Communication and Facilitation Skills</p> <p>Teamwork</p> <p>Project and Programme Administration and Management</p> <p>Organisational and Logistics Skills</p> <p>Conflict Transformation Skills</p> <p>Member of Nexus – Global Network of Young Social Entrepreneurs and Philantropists (since 2010)</p> <p>Member of ROI – Network of Young Jewish Innovators (since 2010)</p> <p>Member of the Pool of Trainers of the Directorate of Youth and Sport of the Council of Europe (since 2000)</p> <p>Youth work and voluntary work in various youth and student organisations and projects</p> <p>Former member of the Students' Forum 2000 Steering Committee,</p> |
| TECHNICAL SKILLS AND COMPETENCES | <p>E-learning Development and Facilitation Skills, Moderating Virtual Communities, Online Learning Environment Software, Online survey and research tools;</p> <p>Knowledge of Windows systems, WORD for WINDOWS, and other applications such as OFFICE applications, such as EXCEL, ACCESS and POWER POINT, Internet Explorer, and Adobe Photoshop.</p> |
| PUBLICATIONS | <ul style="list-style-type: none"> - Co-author of the T-kit on Conflict Transformation, Youth Directorate of the Council of Europe, 2012. - 'Intercultural Education from a Global Perspective: Caught between Universalism and Contextualisation' article in Where do you stand? Intercultural Learning and Political Education in Contemporary Europe, 2012. - Editor of the Magazine Revista Juventude Carioca, published by the Coordination of Youth, Rio de Janeiro, 2011. - Co-author of the Youth Policy for Development, Fundação João Mangabeira, 2009. - Co- author of the Youth Information Manual, Universidade da Juventude, 2009. - Chief editor of the Council of Europe Publication on Young People and Active European Citizenship, 2009. - Co-author of the Guide for Facilitators on Youth and Active Citizenship, Universidade da Juventude, 2008 (1st edition), 2010 (2nd edition). - 'Introduction to Global Education', as part of the University textbook on Global Development Education, Faculty of Pedagogy, Comenius University, Bratislava, Slovakia, 2007. - Contributor to the COMPANION - A campaign guide about education and learning for change in Diversity, Human Rights and Participation, Council of Europe, 2007. - 'European Youth Policies and their Effects in the Czech and Slovak Republics', article in the Council of Europe Publication on Youth Political Participation, 2004. - 'Attractive Youth Work', a handbook on youth work for the International Young Naturefriends, 2005. |
| OTHER SKILLS AND COMPETENCES | <p>Research Interests:</p> <p>Social Transformation, Social Innovation, Youth Policy, Youth Programme Development, Youth Work, Conflict Transformation and Non Violence, Sustainability and Alternatives to Development, Civil Society Development in Latin America, Central and Eastern Europe and Central Asia, Non Formal Education and Curricular Reform, and issues of global concerns.</p> |

